



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	May 25, 2016
		Time:	9:00 a.m.
Presiding:	Bruce Warner	Location:	City of Portland Building 1120 SW Fifth Avenue Auditorium Portland, Oregon 97204
Board Members Present:	Lori Irish Bauman T. Allen Bethel Joe Esmonde Shelley Martin Craig Prosser Travis Stovall Bruce Warner	Board Members Absent:	

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

President Warner called the business meeting to order at 9:27 a.m.

1. The following Board Committee Report was provided:

A. Committee on Accessible Transportation (CAT) – Lori Irish Bauman reported on the highlights of the May 18th meeting:

- CAT passed a motion to approve the Nominating Committee's recommendation for appointments to CAT for terms beginning July 1, 2016 through June 30, 2018. The CAT's recommendation will be forwarded to the General Manager for consideration for appointment.
- Lt. Rachel Andrew and Lt. Eric Schober provided an update on Transit Police activity and responded to the CAT's questions.
- Kerry Ayres-Palanuk, Manager, Service Planning, reviewed the service improvements for FY17.
- Young Park, Manager, In-Street Projects, provided an overview of the program and reviewed the plans for future bus stop improvements.
- Susan Florentino, Interim Director, ATP, reviewed LIFT Operations performance for the third quarter.

B. Transit Equity Advisory Committee (TEAC) – T. Allen Bethel reported that the committee met on May 19th and spent a few minutes debriefing the Portland mayoral candidates' visit that occurred at the last meeting and discussed other potential outreach opportunities. Diversity and Transit Equity department staff provided updates on the upcoming Title VI and Fare Enforcement community meetings and process. The series of meetings begin next week and will conclude in late June. There was time for Subcommittee breakouts to allow TEAC members to work across a variety of TEAC project areas.

President Warner shared that today is Director Shelley Martin's last meeting and while she has only been on the Board for a year, she has contributed a great deal. Director Martin has brought much insight on human and labor relations, commented on the need for good customer service and the need for a diverse and well-trained workforce, and held a keen understanding of our business, the product we deliver and the many complexities, for which we want to thank her.

2. General Manager Report

A. **GM Comments** -- Neil McFarlane shared:

- April Ridership Results
- Successful completion of 1st Avenue MAX Improvements – Mr. McFarlane and President Warner expressed their thanks to the incredible work of staff.

B. **Quarterly Performance Indicators** – Doug Kelsey, Chief Operating Officer, went through the results for the first quarter report that was provided to the Board and public and answered Board questions.

Director Esmonde asked if we have comparable information on other transit agencies. Doug Kelsey responded that we will be participating in the North American Benchmarking Group to see how we stack up to comparable cities and will provide that information to the Board.

C. **Regional Flexible Funds** – Bernie Bottomly provided an update on where our region is with the MTIP funds and our Regional Flexible Fund Account and answered Board questions.

3. Consent Agenda

Director Bethel asked about the scoring of the Work and Diversity Plans on Resolution 16-05-28 and specifically about the rating of 18 on SOJ and asked about the diversity makeup of the company. Neil McFarlane explained the criteria and SOJ's past experience and expertise. Sandy Bradley expanded on SOJ's experience and stated that there is no DBE component for SOJ due to the makeup of the firm and work plan, as they indicated they would not be using any subcontractors for this work.

Director Bethel stated that given the overall scoring he would be hesitant to use SOJ as a candidate for this work.

Neil McFarlane stated that while expertise is a strong component, we continue to dig deep to look for DBE opportunities.

Director Martin asked why we rate the work plan and diversity plan in the same category. Neil McFarlane explained that we want to see the plan as a whole and we are on much more defensible grounds given current law.

President Warner stated that what he is hearing from the Board is since SOJ did rate lowest overall, we should consider that as we move forward in awarding the work. Sandy Bradley stated that SOJ is one of the three firms identified for the Building Construction, but for the Civil Construction, TriMet awarded the contracts to the four highest rated firms, AECOM, HHPR, David Evans and Associates, and T.Y. Lin.

Director Stovall stated that by keeping diversity in the forefront of the overall rating, we are sending a strong message and that it is important to press on.

Director Prosser suggested that if contractors are not able to subcontract out the work that we encourage them to look at their hiring practices to ensure diversity.

Director Bethel stated that now that we have completed PMLR there are not as many DBE opportunities and that he agrees with Directors' Stovall and Prosser that we need to press on and to strongly encourage diverse hiring practices.

Director Esmonde asked about Resolution 16-05-31 and why we are considering exempting this contract from competitive bidding. Neil McFarlane explained the criteria, process and findings for this decision. Director Esmonde asked that we use local and diverse contractors as we move forward with this CMGC contract. Neil McFarlane stated that those elements will be considered as part of the evaluation process.

Action: Travis Stovall moved to approve the consent agenda items listed below; Joe Esmonde seconded the motion. The motion was unanimously approved.

Approval of Board Meeting Minutes for April 27, 2016

Resolution 16-05-27 Authorizing the Transfer of Appropriated Funds within the FY2016 General Fund Budget

Resolution 16-05-28 Authorizing a Series of On-Call Contracts for Construction Management Services for Buildings Construction and Civil Construction

Resolution 16-05-29 Authorizing a Contract with Casso Consulting, Inc. for Development of Technical Specifications

Resolution 16-05-30 Authorizing a Five Year Contract with Cummins Inc. for the Purchase of Cummins Engine Parts and Fleetguard Filtration Products

Resolution 16-05-31 Board of Directors, Acting In Its Capacity as the TriMet Contract Review Board, Exempting from Competitive Bidding Requirements a Contract for Construction Manager/General Contractor Services for the Elevator End of Life Replacement / Refurbishment Project

4. Resolutions

Neil McFarlane introduced the following resolutions and responded to Board questions.

Resolution 16-05-32 Adopting the Fiscal Year 2016-17 Annual Budget and Appropriating Funds

Dee Brookshire, Chief Financial Officer, went through the highlights of the proposed budget, explaining changes that were made from the approved budget to the adopted budget before the Board today for approval and answered Board questions.

Action: T. Allen Bethel moved approval of Resolution 16-05-32; Shelley Martin seconded the motion. The motion was unanimously approved.

Resolution 16-05-33 Authorizing Modification of the Streetcar Operating Agreement with the City of Portland

Action: Travis Stovall moved approval of Resolution 16-05-33; Joe Esmonde seconded the motion. The motion was unanimously approved.

Resolution 16-05-34 Authorizing a Contract with CH2M, for the Development of a Transit Asset Management Plan (TAMP)

Action: Joe Esmonde moved approval of Resolution 16-05-34; Craig Prosser seconded the motion. The motion was unanimously approved.

Resolution 16-05-35 Authorizing the Purchase of Two Diesel Multiple Unit Railcars from Dallas Area Rapid Transit

Action: Lori Irish Bauman moved approval of Resolution 16-05-35; T. Allen Bethel seconded the motion. The motion was unanimously approved.

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5. Other Business & Adjournment

There was no further business to come before the Board. President Warner adjourned the meeting at 11:05 a.m.

Respectfully submitted,



Kelly Runnion, Recording Secretary