

# Public Records Requests 2017 Year in Review

TriMet Board Update  
March 28, 2018

# 2017 Legislative Changes

## SB-106

- Public Records Advisory Council
- Public records advocate

## SB-481

- New timeframes/benchmarks for response
- Clarifies appeals process
- AG catalog of exemptions  
<https://justice.oregon.gov/PublicRecordsExemptions/>

# 2017 Legislative Changes

## HB-2101

- Establishes a Sunshine Committee
- Review exemptions

## HB-3361

- Establishes a Chief Data Officer

Home : About : Transparency and Accountability

# Transparency and Accountability Center



We created the Transparency and Accountability Center to give you an easy way to find information about TriMet's performance. You can [sign up to receive email updates](#) when new items are added.

## Governance

Board of Directors, Leadership, Organization...

## Policy/Planning

TIP, Title VI, Transit Equity, DBE...

## Public Records & Forms

Request Form, Request Log...

## Performance

Performance Dashboard, Ridership Statistics...

## Audit Reports

Secretary of State Audit, Audit Reports...

## Financial Information

Financial Statements, Budgets, Policies...

<https://trimet.org/publicrecords/recordsrequest.htm>

Home : Business : Records Request

## Records Request for Inspection of Public

Submit the form below to inspect or receive a copy of a TriMet record.

All requests must be authorized by TriMet's Legal Services Division. TriMet may request additional information or clarification from the requestor if necessary to expedite TriMet's response to the request.

### Inspection of public records:

Public records are available for inspection weekdays, between the hours of 10 a.m. and 4 p.m., excluding observed holidays. No person examining records may remove them from TriMet or write on them, fold them, or otherwise alter their appearance.

### Public records fees:

[View the list of fees TriMet is authorized to charge under public records law.](#)

I am interested in: \*

- Inspecting a copy of the following TriMet records
- Obtaining a copy of the following TriMet records

Requested records \*

Please identify the requested records as specifically as possible.

### Public Records Request Log

[View recent public records requests or check the status of a request](#)

## Download request form

If you prefer, you may download a PDF of the request form and submit it via email, postal mail or fax.



[Public Records Request Form](#)

PDF

## Email

[recordsrequest@trimet.org](mailto:recordsrequest@trimet.org)

## Postal Mail

TriMet Legal Services Division  
Attn: Kimberlee Akimoto  
1800 SW 1st Avenue, Suite 300  
Portland OR 97201

## Fax

503-962-3095

## Phone

503-962-6482

[Home](#) · [Business](#) · [Public Records](#) · [Log](#)

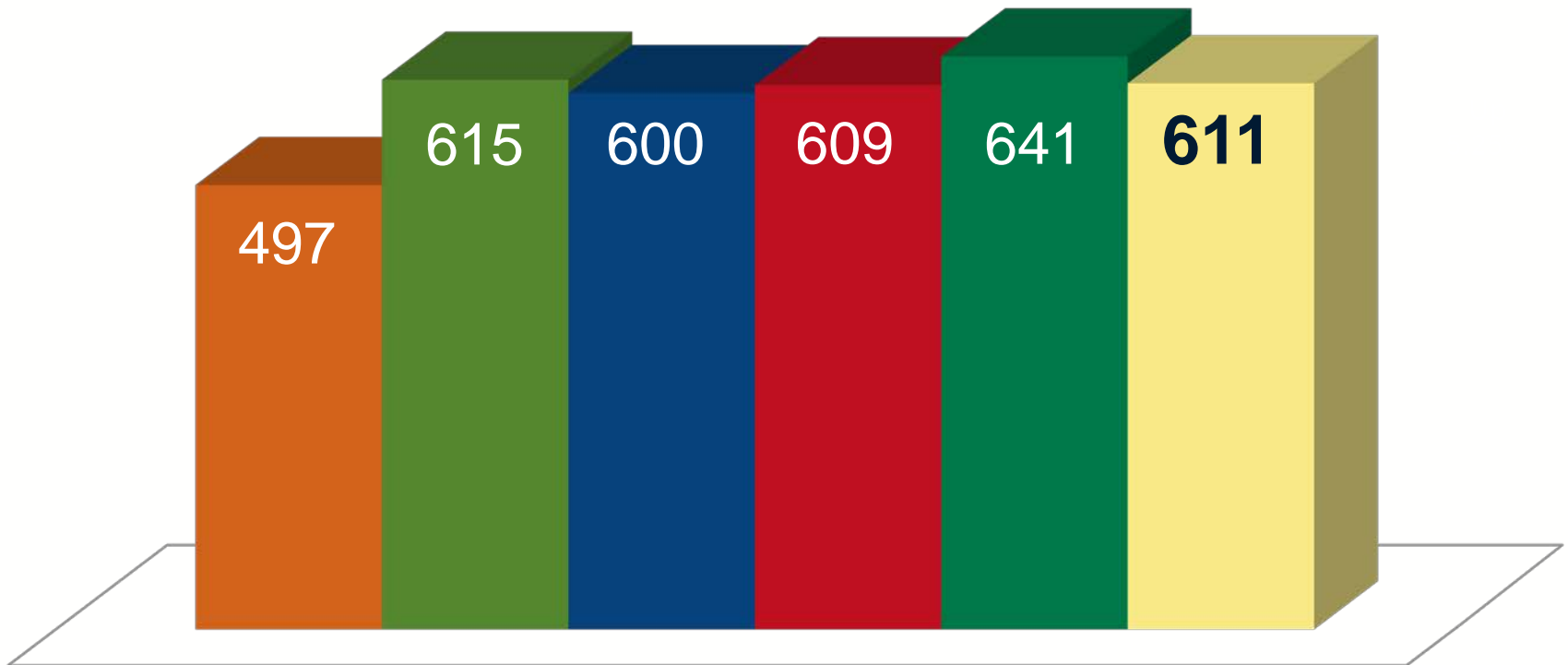
# Public Records Request Log

Click on your name below to see the description of your request.

Date	Name	Company	Status
3/12/18	<b>A. Manfredi</b>	PRS, Inc.	Completed
3/9/18	<b>Carolyn Plep</b>	n/a	No responsive records available
3/9/18	<b>Danielle Coffelt</b>	n/a	Awaiting payment
3/8/18	<b>Gar Chung</b>	GRLM	Awaiting payment
3/8/18	<b>Jason Ferguson</b>	n/a	No responsive records available
3/8/18	<b>William Stewart</b>	Phillip C Gilbert und Associates	Awaiting payment
3/8/18	<b>Scott Nickerson</b>	Crowe Horwath LLP	Awaiting payment
3/8/18	<b>Christopher Welsh</b>	Oahut	Awaiting payment
3/8/18	<b>Paul Keppler</b>	n/a	Requesting / Reviewing Records
3/7/18	<b>Stephen Croy Jr.</b>	n/a	Awaiting payment
3/6/18	<b>Andrew Theen</b>	The Oregonian	Completed
3/6/18	<b>Bethany Faykosh</b>	Progressive Casualty Insurance Company	Awaiting payment

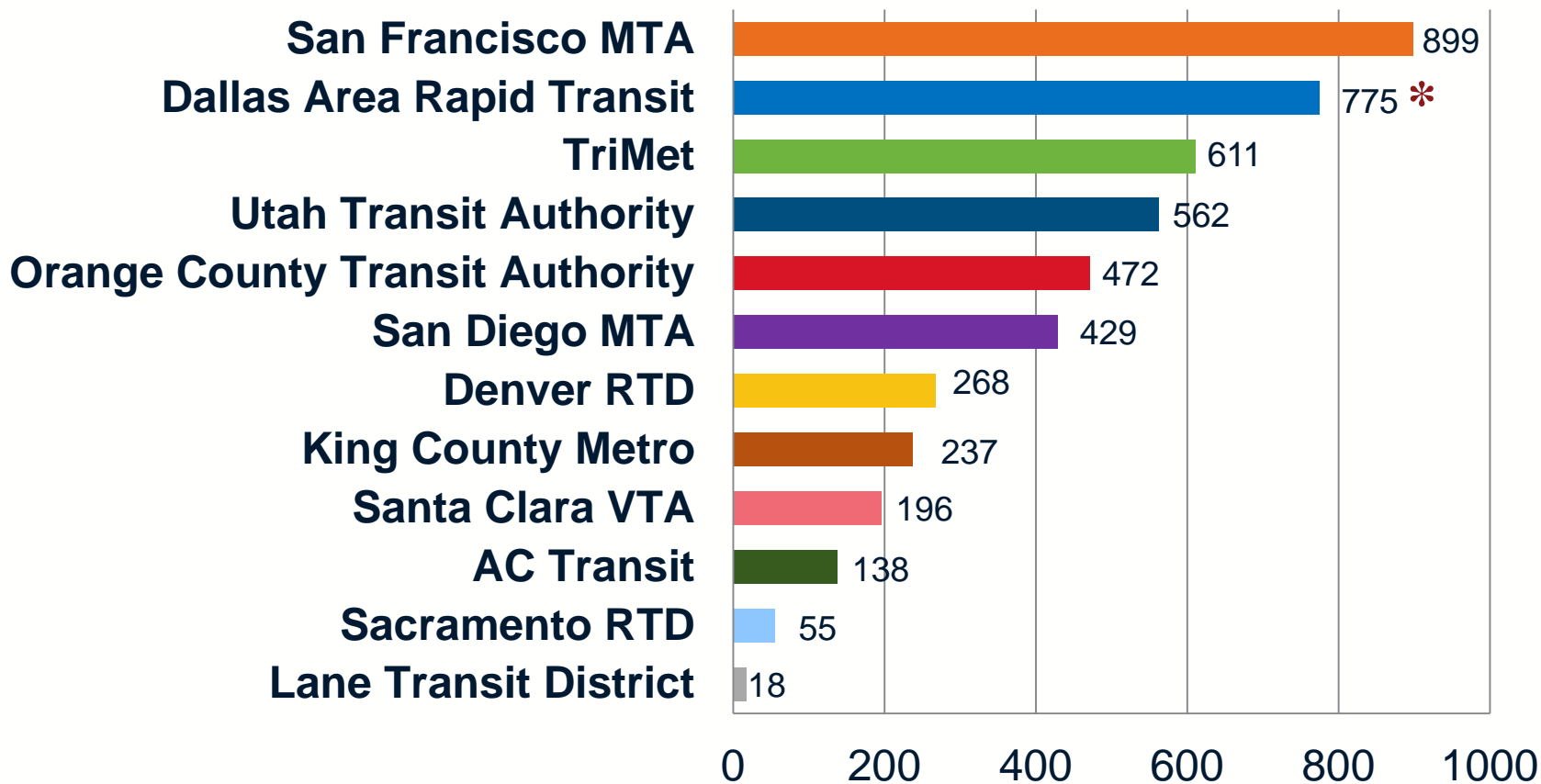
# PRRs Received Per Year

■ 2012 ■ 2013 ■ 2014 ■ 2015 ■ 2016 ■ 2017



Volume

# 2017 PRRs (Transit Agencies)



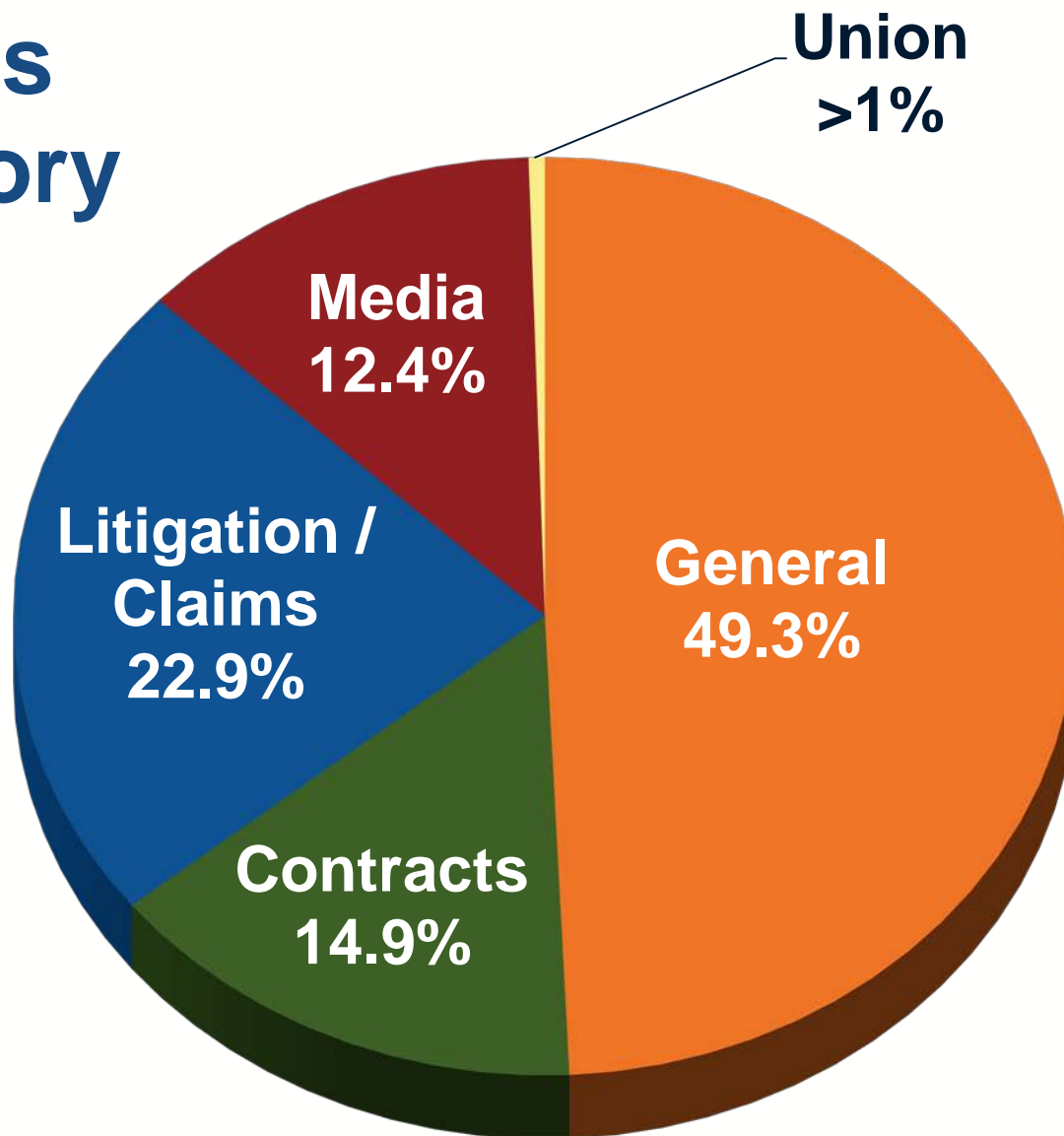
\* Excludes 351 requests to DART Transit Police. TriMet does not have its own Transit Police; Public records requests are made to the respective jurisdictions that comprise the Transit Police Division so those requests are not reflected in TriMet's total.



# 2017 PRRs By Category

**Media:**  
Up 5%

**Litigation/  
Claims:**  
Down 4%



----- Request Info -----

I am interested in: Obtaining records

Requested records:

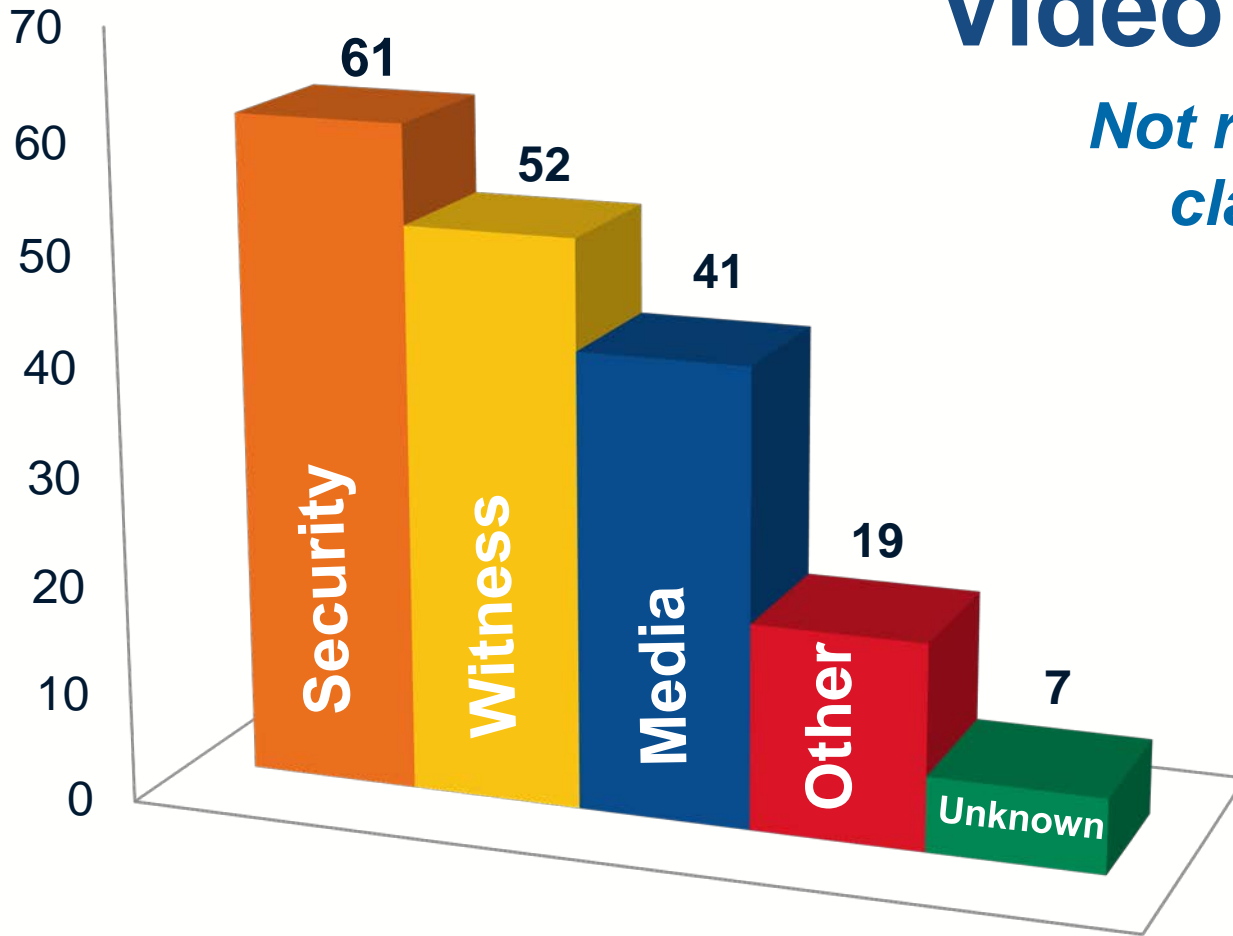
Dear TriMet,

My name is Abby, I'm in fifth grade at Portland Jewish Academy, and in class I'm studying green transportation in Portland. **My essential question is what can Portland do to get less people driving cars, and more people taking public transportation?** I was looking on your website, and I found data on ridership from the past two years. I could use data about ridership from the past ten or 15 years. Would you be able to send this data to me? Thanks for your help! With the info you send me, my report will be much better. Please write back.

# Video Requests

*Not related to routine claims or litigation*

**Up 5%  
over 2016  
(29.62%)**

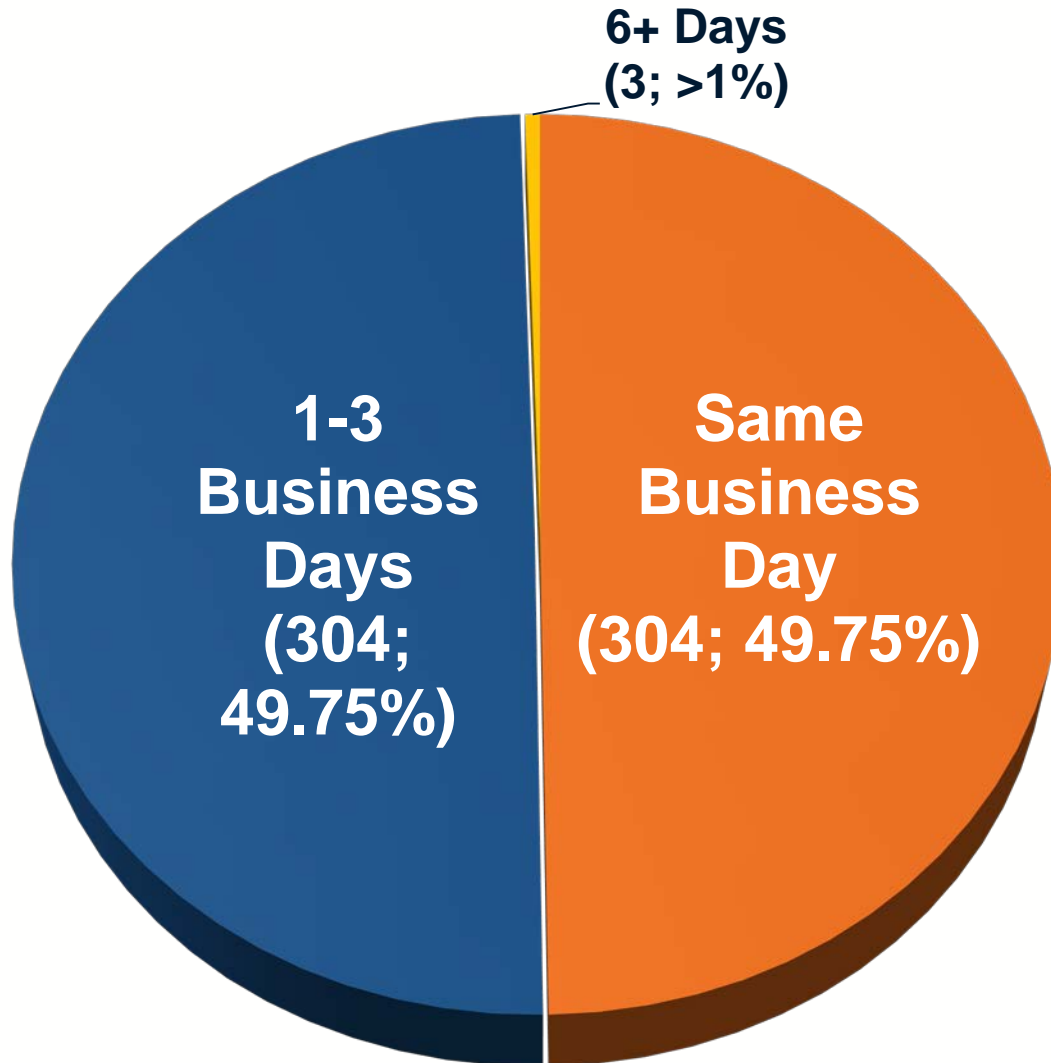


Security Witness Media Other Unknown

**BRING ME**



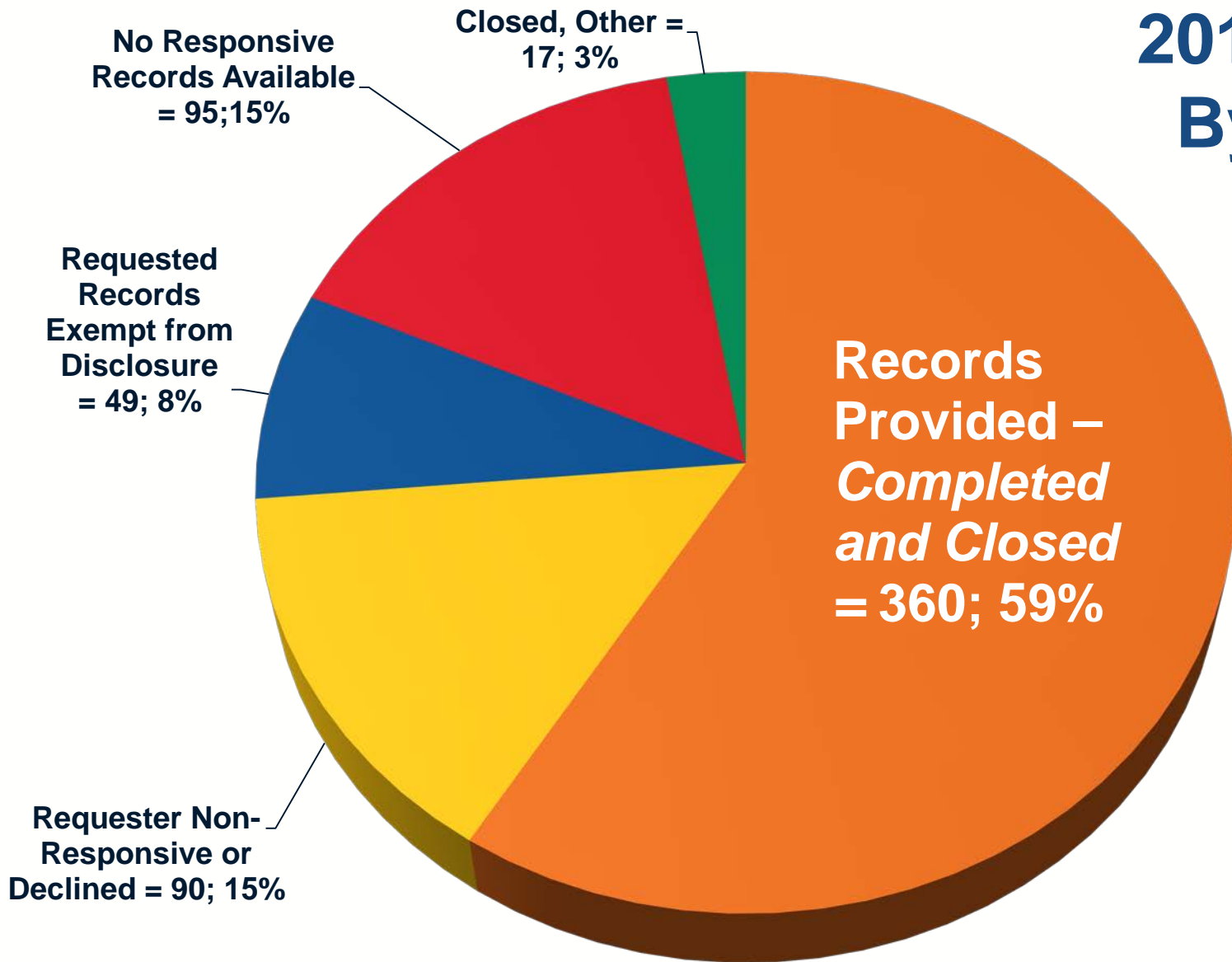
**A SHRUBBERY**

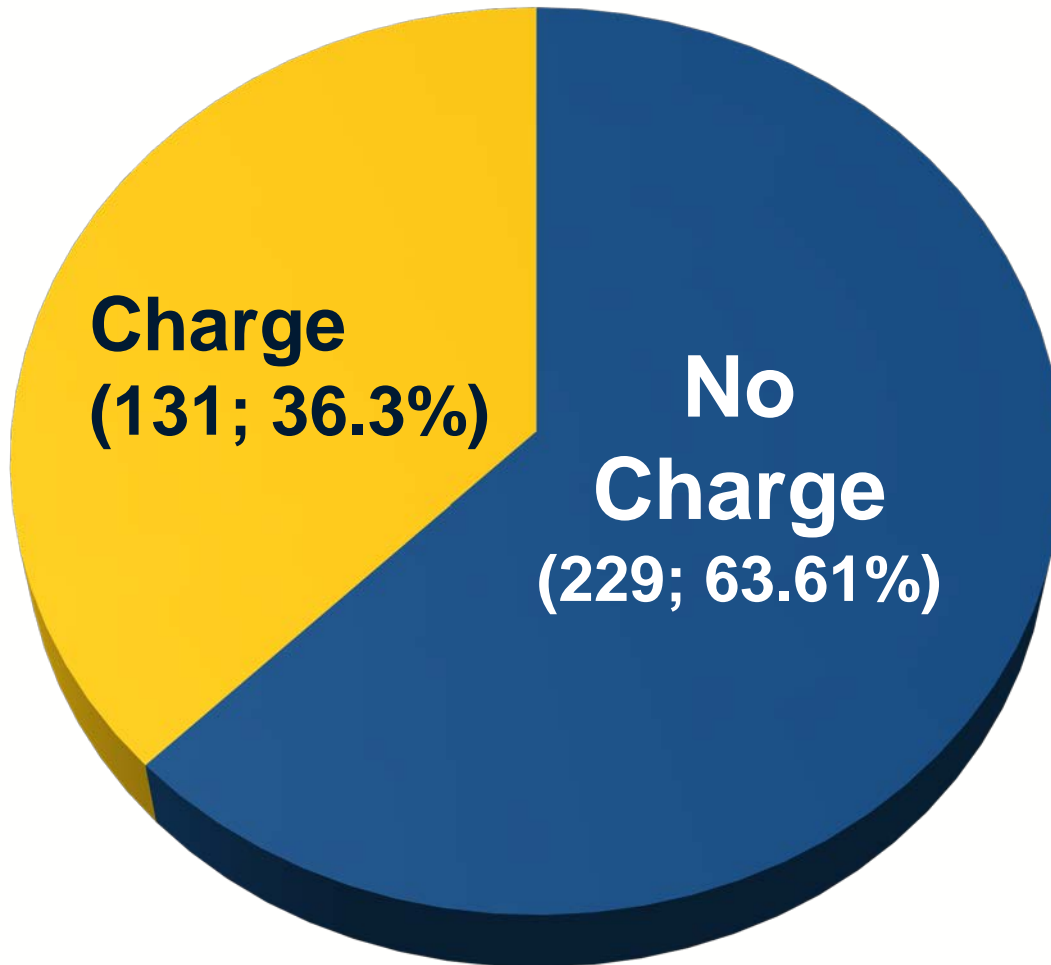


## Acknowledgement of PRRs in 2017

- 2017: “As soon as practicable and without unreasonable delay”
- SB-481: 5 business days
- PRRs Acknowledged within 3 business days = 99.5%

# 2017 PRRs By Status





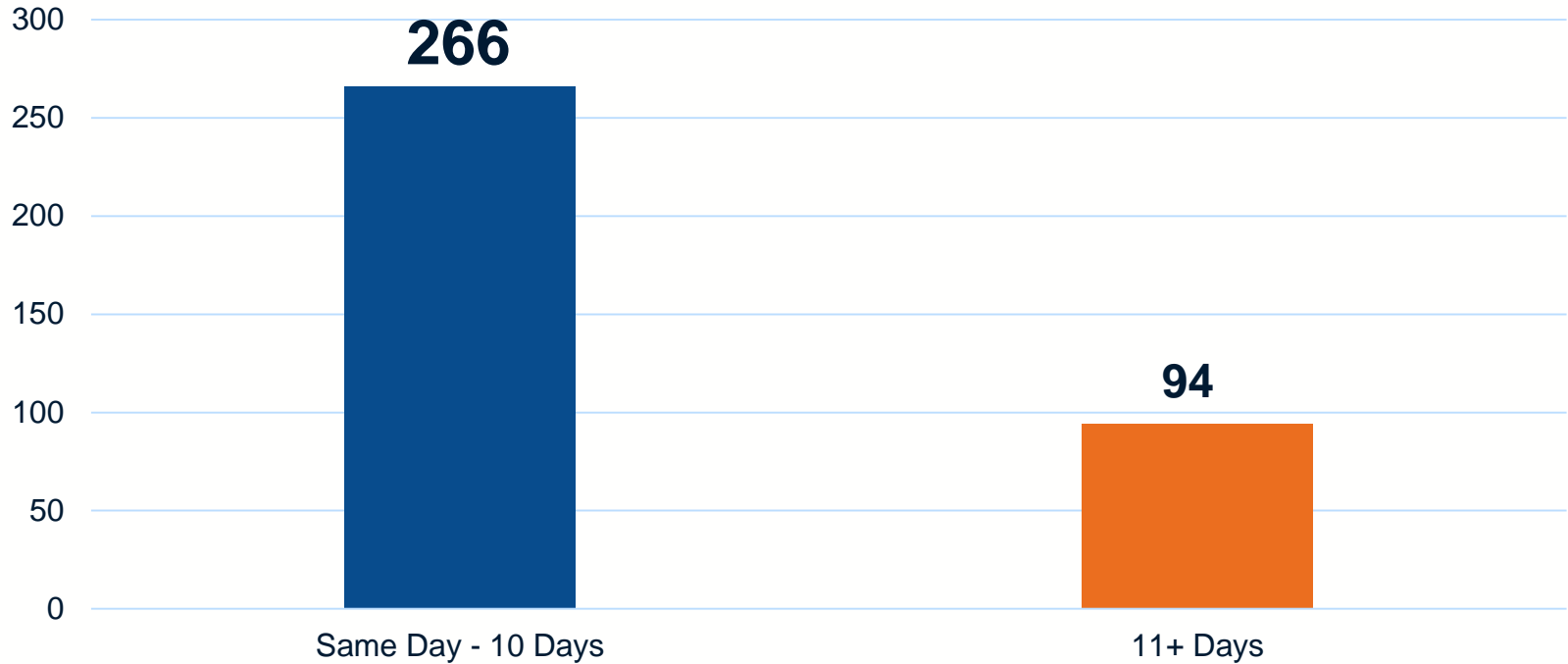
## Fees

- “Actual Cost” may be recovered
- Automatic fee waiver implemented in September 2012
- Over 60% of completed requests provided free of charge in 2017

*Records Provided (Completed and Closed)*

# Records Provided in 2017

(By Number of Business Days)



**Total Completed Requests: 360**



Requester  
Complex  
Internal  
Timing  
Resources  
Vague  
Payment  
**Delays**  
Non-Responsive



Records Governance Initiative

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# Enterprise Content Management



# Questions?

## PUBLIC RECORDS REQUESTS:

Ph: 503-962-6482 | Fax: 503-962-3095

[recordsrequest@trimet.org](mailto:recordsrequest@trimet.org)

<https://trimet.org/publicrecords/recordsrequest.htm>

