

ARTICLE 1, SECTION 2

Par. 2 Membership

- a. TriMet shall provide to the Union, to the extent it collects this information, within (ten) 10 days of the date of hire of any bargaining unit employee the following information: employee's name, date of hire, telephone contact information, electronic mail addresses, mailing addresses, and employment information, including employee's job title, salary and work site location. The District shall also provide the Union with the above listed information every 30 calendar days for all bargaining unit employees. The information shall be provided to the Union in an editable digital format.
- b. All employees covered by this Agreement shall have the opportunity to participate, and the District shall provide the Union reasonable access to, new employees to participate in new employee orientation sessions put on by the Union. The Union will have the right to meet with new employees within 30 calendar days from date of hire for a period of no more than one hour, without loss of compensation or leave benefits to the new employee. TriMet will coordinate with ATU to schedule an hour during any new hire training period or orientation and for employees who do not have or do not participate in a group orientation or scheduled training period, the ATU may arrange with the employee's supervisor to meet with them individually or in groups for an hour. ATU may arrange to continue to use the location after the employees' work day is completed to continue to meet with the employees.

Par. 3. Dues Deduction

- a. ATU shall provide to TriMet on a monthly basis in an editable digital format: All changes to the bargaining unit members dues or deductions, including all new bargaining unit members who have provided authorization to ATU for TriMet to make a dues deductions from their pay checks for that month, any changes in the amount of any employee's deduction, the bargaining unit members who have authorized an initiation fee, the bargaining unit members who have revoked the authorization of the dues deduction, or bargaining unit members who should no longer have any deductions.
- b. On a monthly basis, TriMet will make the deductions of initiation fees and dues deductions in the amounts provided by ATU. TriMet shall provide a deadline by which it requires ATU to provide the information in Par. 3a, unless a different date is mutually agreed between the parties. If a new list is not provided to TriMet by that date, TriMet will use the list from the prior month. TriMet will remit the funds deducted to ATU within 15 days of the payday when the deductions were made.
- c. Seven calendar days prior to the deadline set by TriMet in Par. 3b, TriMet shall provide the following information in an editable digital format.
 - i. Deductions made for ATU
 - ii. Those who are in the bargaining unit who were not on ATU's list for dues deductions
 - iii. Those who have left the District and the reason for leaving
 - iv. Address and phone number changes
 - v. New Hires
 - vi. Those who had job changes that affect dues.

- vii. Those who did not have deductions taken because there were insufficient wages to make the entire deduction.
 - viii. An employee comparison of the current and prior payroll period in which dues were taken
 - ix. Those on military leave and disability
- d. In the event an employee makes a claim that a deduction made pursuant to the lists provided by ATU was not authorized, the ATU shall indemnify, defend, and hold TriMet harmless for any claim, judgment, fee or cost, including prevailing party attorney fees for any unauthorized deduction resulting from TriMet's reliance on the lists in subsection (a).

Article 1, Section 2 shall remain in full force and effect after the termination of this Agreement and until such time that a new agreement has been negotiated and implemented by the parties.