



## Minutes

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<b>Meeting:</b>	TriMet Board of Directors Regular Board Meeting	<b>Date:</b>	March 25, 2015
		<b>Time:</b>	9:00 a.m.
<b>Presiding:</b>	Bruce Warner	<b>Location:</b>	City of Portland Building 1120 SW Fifth Avenue Auditorium Portland, Oregon 97204
<b>Board Members Present:</b>	T. Allen Bethel Joe Esmonde Craig Prosser Consuelo Saragoza Travis Stovall Bruce Warner	<b>Board Members Absent:</b>	

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TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at [trimet.org/meetings/board](http://trimet.org/meetings/board).

President Warner called the business meeting to order at 9:35 a.m.

### 1. The following Board Committee Reports were provided:

- A. **Committee on Accessible Transportation (CAT)** – T. Allen Bethel reported that the memo highlighting the discussions from the March 18<sup>th</sup> meeting was distributed to the Board. Director Bethel stated that CAT Chair Jan Campbell provided a letter of support and suggestions on ways to help offset the impact of the proposed honored citizen fare increase.
- B. **TriMet Accountability Committee (TAC)** – T. Allen Bethel reported that the Committee met on March 20<sup>th</sup> and that the Board will receive a six month update on the Ethics Hotline today. Director Bethel added that the Accountability website averages 600 views per month and IT continues to work on enhancing the website for access to information more readily and quickly.

Director Esmonde asked what the cost is to provide the Ethics Hotline for employees. Neil McFarlane responded that staff would provide that information to the Board. In terms of the Accountability Committee, their recommendations improve the way we do things rather than increase work.

- C. **Transit Equity Advisory Committee (TEAC)** – Consuelo Saragoza reported that at the March 19<sup>th</sup> meeting CFO Dee Brookshire provided a report on the proposed FY2016 budget and received input and answered questions. The Committee spent most of the time discussing the preliminary Title VI analysis on migration to electronic fares. There was a lot of concern from committee members on the disproportionate impact to low-income riders and they will be asking the Board to consider opportunities that benefit riders and their families that use transit as their only means of transportation as we consider the implementation of electronic fares.
- D. **Metro Policy Advisory Committee (MPAC)** – Craig Prosser reported that the Committee did not meet in March.
- E. **Finance & Audit Committee** – Craig Prosser reported that the Committee met this morning and received reports on: 1) how TriMet's FY2016 Budget aligns with the guidelines of the Strategic Financial Plan (SFP); 2) public outreach efforts on the proposed honored citizen fare increase; and 3) update on meetings with regional employers on the future of TriMet.

## 2. General Manager Report

- A. **GM Comments** – Neil McFarlane, General Manager, reported on:
- Acknowledged CAT members and importance of Committee to ensure our system continues to be accessible as possible.
  - Deterioration of the bridge deck on the Morrison Bridge and the outreach plan to communicate the detour of the Line 15 across the Hawthorne Bridge.
  - The success of Transit Driver Appreciation Day on March 18<sup>th</sup> and thank you to Board members for their participation and support of our bus and rail operators.
- B. **Preliminary Title VI Analysis on PMLR and Related Bus Service and Honored Citizen Fare Change** – Johnell Bell, Director of Diversity & Transit Equity and Jake Warr, Policy Advisor provided an overview of the following and answered Board questions:
- **Title VI Equity Analysis Process**
  - **Title VI Analyses:**
    - PMLR Service Plan
    - Honored Citizen Fare Increase
    - eFare Title VI and Outreach

- C. **Safety Outreach During Testing of Trains on Orange Line** – Harry Saporta, Executive Director of Safety and Security, provided a PowerPoint outlining the following and answered Board questions:
- Testing and Training Schedule
  - Safety Ambassadors
  - Extensive Outreach
  - Safety Messaging

Director Prosser asked if staff would be visiting schools and daycares along the line. Harry Saporta stated that is a good comment and will confirm that is part of the outreach plan.

- D. **TriMet's EthicsPoint Hotline** – Chris Middleton, Paralegal, presented a PowerPoint on the six month review of TriMet's Ethics Point Hotline that was launched September 24, 2014 and answered Board Questions. Darlene Gastineau, Manager of Internal Audit, provided an overview of the Hotline that was recommended by the Secretary of State Audit in 2013.

### 3. Consent Agenda

Action: Travis Stovall moved adoption of the consent agenda items listed below; T. Allen Bethel seconded the motion. The motion was unanimously approved.

Approval of Board Meeting Minutes for February 25, 2015

Resolution 15-03-12 Authorizing a Contract with Cardno GS, Inc. for Facility Sustainability and Asset Management Program Development and Implementation Services

### 4. Resolutions

Neil McFarlane introduced the following resolution:

**Resolution 15-03-13 Approving 2015-2017 Biennium Special Transportation Fund Formula and Supplemental Grant Funding and Endorsing Federal 5310 Funds Disbursement to Provide Coordinated Public Transportation Services for Seniors and Persons with Disabilities and Authorizing Agreements with Transportation Providers**

Action: Joe Esmonde moved approval of Resolution 15-03-13; Travis Stovall seconded the motion. The motion was unanimously approved.

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**Resolution 15-03-14 Approving the Proposed Fiscal Year 2015-16 Annual Budget for Submission to the Multnomah County Tax Supervising and Conservation Commission**

Neil McFarlane, General Manager, provided a PowerPoint highlighting the proposed FY2016 budget.

Dee Brookshire, Chief Financial Officer, went through a PowerPoint presentation showing how TriMet's proposed FY2016 budget aligns with the Strategic Financial Plan (SFP) Guidelines.

Action: Craig Prosser moved approval of Resolution 15-03-14; T. Allen Bethel seconded the motion. The motion was unanimously approved.

**5. Other Business & Adjournment**

There was no other business to come before the Board -- President Warner adjourned the meeting at 11:30 a.m.

Respectfully submitted,



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Kelly Runnion, Recording Secretary